



REPORTING TOOL ON GENDER MAINSTREAMING IN THE GOVERNMENT OF KENYA



Public Sector Quarterly Gender Mainstreaming Reporting Tool FY 2020/21		
Reporting Period:		
Name of Ministry, Department, Agency or County:		
A. Type of Institution (Tick where applicable)		
[1] Ministry/State Department <input type="checkbox"/>	[4] Tertiary Institution <input type="checkbox"/>	
[2] State Corporation <input type="checkbox"/>	[5] County Government <input type="checkbox"/>	
[3] Public University <input type="checkbox"/>	[6] Others(specify) _____	
B. Indicators		
1. Were gender mainstreaming actions and/or activities included in the work plan?	[Yes]	[No]
2. What amount and percentage of the MDA's 2020/21 annual budget was set aside for gender mainstreaming in the reporting period.	Amount.....%
3. Did the MDA develop a Gender Mainstreaming Policy	[Yes]	[No]
4. Did the MDA implement the Gender Mainstreaming Policy	[Yes]	[No]
	What actions (Attach to the report)	
5. Did the MDA develop a work place policy on Gender Based Violence	[Yes]	[No]
6. Did the MDA implement the work place policy on Gender Based Violence	[Yes]	[No]
	What actions (Attach to the report)	
7. Is there a gender mainstreaming structure in place: Such a structure may consist of either one or more of the following:	[Yes]	[No]
a. A gender focal person		

b. Gender mainstreaming committee c. Gender directorate/department/division/unit/section								Which one. -----	
Indicators	Sex		Persons With Disabilities		Minorities & Marginalized Communities		Age Category		Total
	F	M	F	M	F	M	< 35	>35	
8. Number of staff in MDA									
9. Number of employees in job group N and above or its equivalent									
10. Number of board members or its equivalent									
11. Number of Gender Mainstreaming committee/officers and the senior management trained on gender mainstreaming in the reporting period.									
12. Number of employees Sensitized on Gender Mainstreaming and GBV in the reporting period									
13. Number of recruited officers in the reporting period									
14. Number of officers promoted in the reporting period									
C. Please highlight some of the emerging issues or challenges faced in the process of mainstreaming and integrating gender equality in your institution									
D. Submit to the State Department for Gender on Email: pcontracting@gender.go.ke and a copy to National Gender and Equality Commission: Email: pcontracting@ngekenya.org									
Note: This reporting tool should be signed by an authorized officer below:									
E. Name of authorized officer:..... Signature:..... Date.....									
Name of Reporting Officer	Designation		Telephone Number		Email Address		Date		